

Minutes of the Annual Meeting of Cartmel Fell Parish Council held at the Parish Hall, Cartmel Fell, on Thursday 7th May 2026 at 7.30pm.

Present were Councillors Helen Smith (Chairman), Chris Cannon, Matt Martin and Mike Smith, Westmorland & Furness Councillor Jenny Boak, one member of the public and Parish Clerk Kevin Price. Apologies for absence were received from Councillor Alan Telford.

26/9 Election of Chairman:

Councillor Helen Smith was elected Chairman for 2026-27. She then signed the Declaration of Acceptance of Office.

26/10 Appointment of Vice-Chairman:

More than half of the Clerk's other Councils do not have a Vice-Chairman at present and there is no legal requirement for such an office. It was resolved, therefore that, for the time being, no appointment is made but, should the Chairman be absent or a particular need arise, any Councillor could be appointed temporarily at that time.

26/11 Election of Officers:

The following representatives were elected:

- a. Footpath Group: Councillor Helen Smith
- b. Parish Hall Representative: Councillor Mike Smith.
- c. CALC Representative: Councillor Matthew Martin
- d. Highwayman: Councillor Matthew Martin
- e. Cartmel Fell Educational Foundation – not required this year

26/12 Requests for Dispensations: None.

26/13 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

26/14 Minutes:

The minutes of the meeting held on 24th February 2026, having been circulated were accepted as a true record and signed by the Chairman.

26/15 Finance:

- a. *It was resolved to pay the following accounts:*

CALC	£176.29	Annual subscription
Cartmel Fell Community Trust		
	£20.00	Hire of hall
Zurich Municipal	£179.73	Annual premium

K M Price £146.83 Quarterly expenses to 31st March,
including use of home office and
travel.

- b. The Clerk presented the Interim Accounts for 2025-26 and these were noted.
- c. It was resolved to make grants of £500 each to the North West Air Ambulance and the Great North Air Ambulance, no grants having been made in the last financial year.
- d. The Chairman and Clerk were authorised to sign the Declaration of Exemption from External Audit, the Annual Governance Statement and the Accounting Statements. The Clerk explained the significance of these documents and the Governance Statement was read in full.

26/16 Planning:

The Council had responded positively to the following application, but made suggestions to the Conservation Officer.:

7/2026/5207 Masons Arms, Cartmel Fell. Internal alterations (retrospective)

26/17 Date and place of the next meeting:

Tuesday 4th August 2026 at 7pm at the Parish Hall, Cartmel Fell.

The meeting closed at 8.30pm

Signed:

Dated: